**Townsview School**

**122 Lewis P. Fisher Lane**

**Parent School Support Committee**

**Meeting Minutes**

**Date: December 6, 2017 Time: 6:30pm**

**Townsview School – Seminar Room**

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| **PSSC Members Present:**   * **Chair – Andrew Garnett** * **Vice Chair – Lisa Dunlop** * **Teacher Rep. – Andrea Everett**   **Others**   * **Ligia Cavelho** * **Anna Hamill** * **Heidi Horner** * **Murray Lee**   **PSSC Members Regrets:**   * **Secretary - Kristen Stephens** * **Garth McCrea** * **Paullett Ryan** * **Pam Steeves** * **John Vail** | **School/DEC Representation Present:**   * **Pat Thorne, Principal** * **DEC Rep – Heather Hogan**   **School/DEC Representation Regrets:**   * **Stephen Jones – Vice Principal** * **Angela Ketch – Vice Principal**   **Others (Home & School Members)**   * **Ligia Carvalho** |

**Call to Order – Chair**

* **Andrew called the meeting to order @ 6:40pm**

**Approval of the Agenda:**

* **Moved by: Heidi Horner Seconded by: Anna Hamill**

**To accept the December 6, 2017 meeting agenda as presented.**

**All in Favor**

**Motion Carried**

**Approval of the Minutes from Previous Meeting:**

* **Moved by: Ligia Carvalho Seconded by: Lisa Dunlop**

**To accept the October 4, 2017 meeting minutes as presented.**

**All in Favor**

**Motion Carried**

**Business Arising from the Minutes:**

* **No Business from the minutes**

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**Townsview School**

**December 6, 2017**

**New Business:**

* **DEC Remarks – Heather Hogan**
* **Heather Hogan brought welcome remarks on behalf of the DEC**
* **Heather explained that the DEC Chair will be sending out a formal invitation to meet with all PSSC Chairs. The overall goal would be to discuss how to increase engagement in relation to participation on local PSSCs and DEC. The Woodstock area meeting is scheduled for January 4, 2018. More details will be coming out, following the DEC meeting next week.**
* **Home & School Update – Ligia Carvalho**
* **Hosted a K-5 Movie Night – was well attended**
* **Looking to host a Spring Fling Type of Activity/Fundraiser – Saturday, April 28, 2018**
* **Help out with middle school dances**
* **Hosted a bake sale during parent-teacher night and parent-teacher morning**
* **Purchasing of additional sensory manips and a spin bike for the school**
* **Will be sponsoring and providing a candy gram to all students the last week of school**
* **SIP Update – any questions**
* **There was a healthy discussion on the results of the data**
* **The data represents a “snap shot” at the time**
* **The valuable piece of data that is important – is the data that each of the teachers collect, how they know how the students are doing, based on both formative and summative types of assessment**
* **The real purpose of the document is to look at the 3 goals that the school as a whole is working on and working towards**
* **Pat had said that if the PSSC had any questions, please do not hesitate to ask. Pat will put the Positive Learning Working Environment Plan for the February 7th meeting.**
* **School Update – Pat & Andrea highlighted some areas**
* **Outside Spaces (soccer field, upper playground & lower playground)**
* **Sidewalk to be paved (Helen St. to Golf Course path)**
* **fence around basketball court**
* **sidewalk that keeps eroding away**
* **Middle School Drama - Elf The Magical Jr**
* **being presented in December 9, 2017 Show times are 2pm & 7pm**
* **Successful Potato Fundraiser**
* **FSL Parent Information Session on Wednesday, December 6th at the WEC**
* **Three entry points – depending on the enrolment numbers are Grade 1, Grade 3 and Grade 6 LFI**
* **WE Day – Townsview went to Halifax**
* **Michelle Byrne and 4 students got an invite to attend the Gala Event the night before**
* **School Holiday Concerts – December 13 & 14, 2017**
* **Storm day is Friday, December 15th**
* **Curious Kids Childcare; Grades K-1 classes; Grades 2-3classes; and 4-5 classes**
* **Christmas Families Sponsorships – we are up to approx. 70 families that the school has found support from the community, to ensure children have a Christmas.**
* **The 3 Resource teachers oversee this program (quite a daunting task)**
* **Chartwells Christmas Turkey Dinner**
* **All children are guaranteed a turkey dinner if they are wanting one**
* **We have local businesses and families contribute to help offset the costs of paying for the dinner for families who are not able to pay**
* **December 22nd is a half day for students and full day for staff – dismissal at 11:50am**

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**Correspondence:**

* **No correspondence at this time**

**Closing Comments:**

* **Heather Hogan asked if we received any information in relation to the cyber parent information session that was held up at the high school**
* **Heather indicated that each administrator was to be given the password to access the documents and power point presentation that were used during that presentation**
* **We all agreed this would be something valuable that we could offer at our school sometime in the new year. Heather was going to follow up on this for us.**

**Date of Next Meeting:**

* **Wednesday, February 7, 2018 – 6:30pm at Townsview School Seminar Room**

**Adjournment:**

* **Moved by: Murray Lee**

**To adjourn the December 6, 2017 Townsview PSSC Meeting.**

**Andrew Garnett December 7, 2017**

**PSSC Chair Date**

**Pat Thorne for Kristen Stephens December 6, 2017**

**PSSC Secretary Date**